

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

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2019 NOV -7 PM 4:41

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): International Committee of the Red Cross

Travel date(s): October 6-12, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$1,188.15	\$383.15	\$153	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached.

11/06/19

(Date)

Daniel Scott Gerig

(Printed name of traveler)



(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/06/19

(Date)



(Signature of Supervising Senator/Officer)

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10/07/19

- ICRC briefing on Colombia, security issues, impact of Venezuelan crisis on migrants, and ICRC's priorities
- Prison visit to El Buen Pastor prison for female detainees, including a discussion with detainees and prison officials regarding conditions in the prison
- Visit with ICRC partner providing assistance to migrants and others in need in Soacha
- Dinner with ICRC staff regarding the day's travel and the week's agenda

- ICRC briefing in Ipiales regarding issues facing that region of Colombia, drug trafficking, and the border with Ecuador
- Visit to Red Cross Colombia facility and listening session with people receiving services provided
- Briefing with ICRC's missing persons team about the extent and severity of missing persons in Colombia and efforts being done to reduce the frequency and severity of the issue
- Lunch with ICRC staff
- Visit to the border with Ecuador and a shelter for migrants
- Meeting with victims of armed conflict and individuals who had family members go missing
- Dinner with ICRC staff
- Cultural visit to Las Lajas Sanctuary/Cathedral

- Briefing by ICRC staff in Cali regarding issues in that portion of the country
- Meetings with indigenous community members in Cali regarding the impact of armed conflict on their communities, drug trafficking, and missing persons
- Lunch with ICRC staff to discuss issues brought up and ICRC's work in the area
- Meetings with additional ICRC beneficiaries about the Colombia peace agreement and its impact on armed conflict

- Visit and meetings in Barrio Granizal with ICRC staff and community members, leaders, and volunteers about the impact of armed conflict on their community, their uncertain political status, and the influence and power of gangs
- Lunch at community kitchen and performing arts facility for youth
- Walking tour of the Granizal community

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- Meeting with Colombian Vice Minister of Defense regarding the challenges Colombia is facing
- Meeting with officials involved with the Colombian government's missing persons United States Senate
- Additional briefings with parties involved with the peace agreement, identifying and recovering missing persons, and the impact of armed conflict on civilian populations
- Open Q/A session with ICRC Headquarter staff
- Dinner with ICRC staff delegation

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Daniel Scott Gerig

Employing Office/Committee: Senator Steve Daines

Private Sponsor(s) (list all): International Committee of the Red Cross

Travel date(s): October 6-12, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Bogota, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia

Explain how this trip is specifically connected to the traveler's official or representational duties:

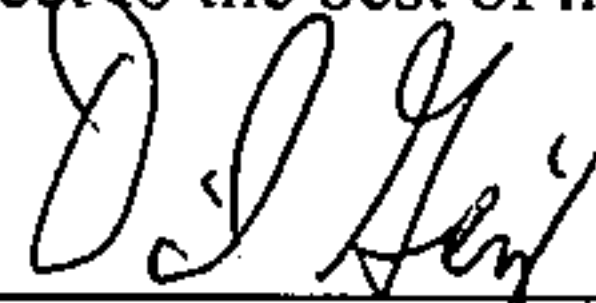
I work on foreign affairs for Senator Steve Daines, including his responsibilities as a member of the State, Foreign Operations, and Related Programs Appropriations Subcommittee. This trip will help provide additional insight into how U.S. funds are utilized in Colombia and the conditions of the people served by U.S.-funded organizations in Colombia.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

09/05/19
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator Steve Daines hereby authorize Daniel Scott Gerig
(Print Senator's/Officer's Name) (Print Traveler's Name)

I can authorize an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

09/05/19
(Date)


(Signature of Supervising Senator/Officer)

Geoffrey BROWNING

From: Geoffrey BROWNING
Sent: Monday, August 19, 2019 10:21 PM
To: 'daniel_gerig@daines.senate.gov'
Subject: STAFFDEL Invitation: October 6-12, 2019
Attachments: Updated - ICRC STAFFDEL Colombia 2019.pdf; Program- Field Visit to Colombia 2015.pdf

Daniel,

On behalf of the International Committee of the Red Cross, I am writing to invite you to participate as an alternate traveler in a bipartisan, bicameral STAFFDEL traveling to Colombia from October 6-12, 2019.

The ICRC is an independent humanitarian organization operating in over 90 countries worldwide, mandated by the Geneva Conventions and their Additional Protocols to respond to the needs of populations affected by armed conflict. The Delegation will travel to and from DC and Bogotá with mid-week visits to ICRC field operations in-country, with a particular focus on programs related to:

- Migration and displacement
- Restoring family links (e.g. missing persons, forensics)
- Populations affected by urban violence

This trip is organized to comply with all applicable House and Senate ethics rules pertaining to privately sponsored travel. ICRC will provide participants with requisite House or Senate private trip sponsor certification forms no later than August 30, 2019, which alternate travelers must then submit to House or Senate ethics committee along with a complete House or Senate traveler form on or before September 6, 2019 (i.e. 30 days in advance).

At any time between now and the trip's departure date, should a seat become available (e.g. due to expansion of group size or cancellation by an existing participant), alternate travelers will be contacted immediately by ICRC to confirm participation and travel arrangements. Submission of the above paperwork ensures alternate travelers are able to attend in the event this occurs on or after September 6, 2019 (i.e. following the House and Senate ethics committees' 30 day approval deadline).

I'm attaching an updated memorandum with key trip details, as well as a copy of the itinerary for ICRC's most recent STAFFDAL to Colombia (2015). ICRC is in regular consultation with US Embassy Bogota regarding field visit locations and will provide all participants with an hourly itinerary for submission with travel forms as required by House and Senate ethics rules.

For trip planning purposes, ICRC requests the courtesy of a reply as soon as you are able, so we may offer your seat to another participant if you are unable to attend.

Please do not hesitate to contact me if I may provide additional information or address any questions/concerns. Thank you for your consideration.

Regards,

Geoff

Geoffrey Browning
Congressional Affairs Advisor
International Committee of the Red Cross (ICRC)
Regional Delegation for the United States and Canada

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ICRC

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ICRC

Congressional STAFFDEL Bogotá, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia October 6-12, 2019

Working in Colombia since 1969, the International Committee of the Red Cross strives to protect and assist victims of armed conflict, to secure greater compliance with international humanitarian law (IHL) by all weapon bearers, and to promote integration of IHL into the armed forces' doctrine, training, and operations. In addition, ICRC has access to and visits security detainees, assisting authorities in addressing systemic issues affecting the penitentiary system. ICRC supports efforts to address the needs of families of missing persons, provides aid to violence-affected people, and helps ensure access to health care, including for IDPs, migrants, and populations in rural areas. ICRC runs a comprehensive landmine-action program. Finally, ICRC works closely with the Colombian Red Cross and other Movement components.

SUNDAY, OCTOBER 6th, 2019

ARRIVAL IN BOGOTÁ

14:45 (EDT)	Depart Washington, DC (IAD) on Avianca 247
19:24 (COT)	Arrive at Bogotá El Dorado Airport
19:40 - 20:00	Received at airport with rest of group by ICRC Bogotá Representative Marco Suárez
20:00 - 20:15	Transfer by ICRC vehicles to the El Dorado Hotel (Calle 95 No. 13 - 66 Bogotá, 110221)
20:15 - 20:30	Check in at hotel, drop luggage in rooms
20:30 - 22:00	Welcome dinner at hotel with ICRC Management Staff
RON	El Dorado Hotel

MONDAY, OCTOBER 7th, 2019

WELCOME, BRIEFINGS, VISIT TO PRISON, SOACHA

07:00 - 09:30	Breakfast and general briefing at hotel by senior ICRC staff (Head of Delegation Christoph Harnisch and his two deputies, Xavier de Collard Macquerh and Mulan Giovannini) regarding program, security, and ICRC Colombia Delegation's priorities for 2019
09:30 - 09:40	Briefing by ICRC detention Team
09:40 - 10:00	Transfer by ICRC vehicles to penitentiary facility El Buen Pastor, Bogotá
10:00 - 13:30	Prison visit to El Buen Pastor penitentiary for female detainees, working lunch (provided by ICRC), and exchange/discussion with prison administration and ICRC detention team on challenges faced by detainees and the Colombian Prison Administration and ICRC's structural approach in support of Colombian authorities, including presentations of research on conditions for female detainees in Colombia
13:30 - 14:30	Transfer by ICRC vehicles to Soacha (Bogotá)
14:30 - 17:00	Visit the office of, and meet with, a Catholic priest with whom ICRC partners to support migrants and displaced persons in Soacha, direct discussion with beneficiaries (migrants, displaced persons, and their families)
17:00 - 18:00	Transfer by ICRC vehicles to El Dorado Hotel (Calle 95 No. 13 - 66 Bogotá, 110221)
19:00 - 21:00	Dinner at hotel with senior ICRC staff (Head of Delegation Christoph Harnisch and his two deputies, Xavier de Collard Macquerh and Mulan Giovannini), discussion of and briefing regarding field trip itinerary and key themes for the remainder of the week
RON	El Dorado Hotel

**Recommend that staffers pre-complete hotel check out after dinner, due to early departure the following morning.*

TUESDAY, OCTOBER 8th, 2019

FIELD TRIP TO IPIALES, VISIT COLOMBIA/ECUADOR BORDER, ICRC PROJECTS

04:30	Pick up at hotel <i>*To-go breakfast boxes to be arranged at hotel</i>
04:30 - 05:00	Transfer by ICRC vehicle to El Dorado Airport
06:00 - 07:31	Flight from Bogotá to Ipiales on Satena 8865
07:45 - 08:00	Transfer by ICRC vehicle to ICRC Ipiales Subdelegation Office

SATURDAY, OCTOBER 12th, 2019
RETURN TO WASHINGTON, D.C.

04:30	Pick up at Hotel El Dorado, transfer by ICRC vehicles to Bogotá airport
07:00 (COT)	Depart Bogotá on Avianca 246
12:35 (EDT)	Arrive Washington, DC (IAD)

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): International Committee of the Red Cross
 2. Description of the trip: Fact-finding visits to ICRC programs, meetings with senior ICRC staff, and meetings with beneficiaries of ICRC programs in the Republic of Colombia.
 3. Dates of travel: October 6-12, 2019
 4. Place of travel: Bogota, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia
 5. Name and title of Senate invitees: See enclosed addendum for full list of Senate invitees
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

ICRC does work to promote general awareness of international humanitarian law as mandated by the

Geneva Conventions, but ICRC does not take any positions on the internal policy or political matters of

states, and does not conduct lobbying or advocacy work.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$1126.03 (flights to and from Colombia + flights in-country)	\$450 (per hotels designated in itinerary)	\$300 (\$50 per day x 6)	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip has been organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Colombia is ICRC's largest country of operations (in terms of dollars spent) in the Americas. This visit:

will allow staffers to gain a substantive view of ICRC's work, particularly in Colombia.

19. Name and location of hotel or other lodging facility:

See attached addendum.

20. Reason(s) for selecting hotel or other lodging facility:

See attached addendum.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily lodging (L), meals (M), and other expenses are below the USG maximum per diem rates for all

locations: Bogota (\$254 L + \$99 M), Cali (\$155 L + \$76 M), Medellin (\$136 L + \$84 M), and Ipiales

(\$112 L + \$71 M), as published by the Department of State effective 9/1/19.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All flights are coach class. All ground transportation will be provided in ICRC-owned and operated

vehicles (standard SUVs).

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Geoffrey Browning, Congressional Affairs Advisor

Name of Organization: International Committee of the Red Cross

Address: 1100 Connecticut Avenue NW, Suite 500, Washington, DC, 20036

Telephone Number: +1 (202) 587-4600

Fax Number: +1 (202) 587-4696

E-mail Address: gbrowning@icrc.org

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5. Senate invitees are as follows:
- Viviana Bovo**, Senior Advisor for Western Hemisphere Affairs to Sen. Rubio
 - Claire Figel**, Policy Analyst, Committee on Foreign Relations (Majority)
 - Daniel Gerig**, Legislative Assistant, Sen. Daines
19. and 20. hotel names/locations, costs, and reasons for selection are as follows:
- October 6, 2019
 - Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - Approx. \$70 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations
 - October 7, 2019
 - Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - Approx. \$70 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations
 - October 8, 2019
 - Hotel Amiraty, Cra. 5 No. 9 – 08, Ipiales, Nariño
 - Approx. \$25 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations
 - October 9, 2019
 - Hotel Intercontinental, Avenida Colombia No. 2-72 , Cali , 760044
 - Approx. \$78 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations
 - October 10, 2019
 - Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - Approx. \$70 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations
 - October 11, 2019
 - Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - Approx. \$70 USD per night
 - Selected because of its proximity to ICRC operations and scheduled meeting locations